

COLUSA COUNTY CHILDREN AND FAMILIES COMMISSION

Minutes of Public Meeting

May 8, 2001

The meeting of the Colusa County Children and Families Commission was called to order at 3:15 p.m. in the Morse Conference Room at the Colusa Library, 738 Market Street, Colusa, California.

Commissioners Barbara Hankins, Nolan Gonzales, Delores Gomez, Nancy Parriott, and Christy Scofield were present, constituting a quorum.

Items discussed in accordance with the publicly posted agenda were as follows:

1. Approval of Minutes: April 23 & 30, 2001 Minutes of Public Meeting

Minutes were reviewed. Commissioner Parriott moved to approve the minutes with minor corrections; motion seconded by Commissioner Hankins. The motion was passed unanimously by voice vote (5/0).

2. Review outstanding invoices and approve payment of expenses

An invoice and monthly status report was presented by Charlette Lauppe, DBA A to Z Consulting for professional services rendered to the Commission during the month of April 2001. Invoice #0008 for \$4180.00 professional fees and \$619.22 for expenses for a total invoice of \$4799.22.

Ms. Lauppe presented the Monthly Financial Summary Report and explained that Proposition 10 funding was back up to anticipated levels. January funding was recorded at \$25,163.00 and February funding was deposited April 30, 2001 in the amount of \$24,216.00 as reflected by the General Ledger report from the Auditor's Office.

Commissioner Gomez asked what the entry "vendor checks" represented on the report. Ms. Lauppe explained that this entry represented a credit/debit entry acting like a cash account. Commissioner Scofield added that this is a trust fund, so when money is needed to transact Commission business money, it is transferred to fund 00800 and tracked in the 10100 general ledger accounts by the Auditor's Office.

Commissioner Gomez moved to approve expense items as presented; motion seconded by Commissioner Hankins. The motion was passed unanimously by voice vote (5/0).

3. Public comment and unscheduled matters

Ms. Lauppe stated that the Colusa Commission was represented by the largest group of commissioners attending at the Sutter County "Commissioner's Breakfast" on May 3rd at the YMCA building in Yuba City. She thanked the Commissioner's for their time and interest. Commissioner Hankins agreed that Colusa was well represented at the meeting. Ms. Lauppe presented a letter to Jane Henderson, thanking her for taking time from her busy schedule to meet locally with county commissioners. Commissioner Scofield agreed that the Commission would like to express a thank you to Ms. Henderson.

Commissioner Gonzales said that the Indian Council would host a light dinner meeting if the Commission would like to invite Ms. Henderson to visit Colusa County. Ms. Lauppe explained that Ms. Henderson announced in January that she would be visiting each county commission during the year and would be glad to come if invited to Colusa County. Commissioner Scofield suggested that the Advisory Council meeting could follow a regular Commission meeting with a meal served between the two meetings. Commissioner Scofield asked Ms. Lauppe to check with Ms. Henderson to see if she could come to a Colusa Commission event on October 2nd. Commissioner Hankins suggested the event could be "A Celebration of Success" and grantees could be invited as well. Commissioner Gonzales added that there is an airstrip to land a small plane, and that we might want to invite Chairman Reiner to the meeting. Ms. Lauppe will check on dates and bring the event back as an agenda item at the June 2001 meeting.

Ms. Lauppe instructed the Commission on information from Kathy Davidson regarding a Letter of Intent to apply for Matching Funds for Retention Incentives for Early Care and Education Providers from the State Commission. The document was not included on this meeting agenda because it was just received from the state. Commissioner Scofield said that the Commission had been waiting for the second round for funding of this initiative to be released so that Colusa County could apply. Commissioner Gomez agreed that with Prop. 10 funding the new Family Start project, that a Letter of Intent to apply would be in order. Commissioner Scofield asked that Ms. Lauppe follow-up with Ms. Davidson on the process needed to get a completed Letter of Intent submitted before the deadline on May 24th, and to place it on the June 12, 2001 agenda for Commission approval.

4. Report from Executive Director

Charlette Lauppe gave Executive Director report. Please see attached Executive Director's Report:

Ms. Lauppe added that Jane Henderson, Executive Director to California Children and Families Commission sent a letter asking Commissioners to review the overview of the School Readiness 2001 Initiative and give feedback. Ms. Henderson wrote that U.C.L.A. Center for Healthier Children Families Communities (CHCFC) will be contacting Ms. Lauppe to schedule an interview with the Commission and Executive Director. The topic of the interview report is "Reaching Back to Create a Brighter Future: Promoting School Readiness."

Ms. Lauppe reported that she had contacted Carol Sutherland, UCLA Center for Healthier Children, Families and Communities to schedule an independent and objective review of the Strategic Plan. Ms. Sutherland announced at a recent State meeting that this project was funded by the State Commission and that this project was no cost to counties. The review would focus on linking funded strategies and results to create continuous quality improvement while orienting strategic plans to a school readiness framework.

Two articles were shared by Ms. Lauppe that were related to the recent controversy over aggressive behavior by kindergarten children and how that relates to child care. She presented a copy of a booklet entitled "Colusa County Children and Families Commission, Its All About the Kids-2000-2001 Funded Projects." The booklet listed a description of the eight projects funded by the commission in the first round of funding. Ms. Lauppe closed her report by announcing the grand opening of the Colusa Indian Health Clinic. Grand Opening will take place May 24th from 4PM to 7PM with the ribbon cutting at 5:30PM.

5. Transportation Barriers and Solutions

Commissioner Scofield asked that this item be continued at the next meeting.

6. Mini Grant Funding

Commissioner Scofield stated that the Commission would like to do a round of mini-grant Funding and would like to make the application a one page document that would invite homecare providers to apply for small grants to improve daycare settings. Commissioner Gomez added that she had information from other counties who had an agreement with Lakeshore, an educational supplier for schools and educational agencies, to provide equipment and supplies by a voucher system. The voucher is a document issued to an approved provider that may be used with Lakeshore for pre-approved equipment and supplies. Lakeshore monitors the purchase by assisting with the selection of developmentally appropriate infant and toddler toys and equipment to be used in a daycare setting. Commissioner Parriott suggested that the Commission adopt a mini-grant process to guide how this type of grant funding would operate. Commissioner Scofield asked Ms. Lauppe to contact Lakeshore to obtain information on discounts and how the voucher system worked with other counties. Commissioner Gomez stated that the mini-grant funding would be beneficial to a possible 70 providers. Commissioner Scofield asked that this item be continued at the next meeting.

10. Adjournment

The meeting was adjourned at 4:25 p.m.

The next meeting will be held on Tuesday, June 12 2001 from 3:00 – 5:00 p.m. in the Morse Conference Room at the Colusa Library, 738 Market Street, Colusa.

Minutes prepared by Charlette Lauppe, Executive Director to the Commission.

Attachment A: May 8, 2001 Financial Report

Attachment B: Invoice #0008 Charlette Lauppe DBA A to Z Consulting

Attachment C: May 8, 2001 Executive Director's Report

Attachment D: Letter from Jane Henderson regarding CHCFC interview & report

Attachment E: UCLA Strategic Plan Letter

Attachment F: Two News Articles regarding Aggression and Child Care, what is the cause?

Attachment G: Booklet 2000-2001 Funded Projects

Attachment H: Flyer Colusa Indian Health

Attachment I: April 19, 2001 Highlights of State Commission Meeting